

**BUSINESS RATES AND RATING DIVISION
DAVID LOFTUS AFFILIATES**

**CLIENT'S INITIAL DATA REPORT RELATED TO NEW
APPEAL OPPORTUNITY. PLEASE COMPLETE & SUBMIT**

Contact Details	name		contact name		
			job title /position		
			email address		
	address		Telephone number		
			fax number		
	post code		mobile number		
	SOLE TRADER	PARTNERSHIP	LTD CO.	PLC	LLP
Address to be appealed	name & address				post code
	business description				
	owner or tenant	lease start date	occupation start date	rent / ex VAT and service charges	review periods
					per annum
	if leased: landlords name and address				
	local authority billing address				rateable value if known
	give number of fixed odds betting terminals on site	maximum stake you are allowed per spin for the fixed odds betting terminals		financial year end. (date)	
About the Business affecting your trade	sales turnover for year prior to detrimental occurrence		sales turnover for current year or part year		approximate date trade first affected
	Name and Address of Business and date of opening				
How your Business has been affected	<p>please describe any other detrimental effects suffered by your business (in addition to loss of trade) eg: having to lay staff off OR a reduction of trading hours.</p>				
document details	Print name of authorized signatory		date	Signature or e-signature	
	Type name of authorized signatory				

SEND	BY E MAIL	BY FAX	COMPLETE ONLINE AT	POST TO
	admin@berkeleygoldman.co.uk	01274 638970	www.berkeleygoldman.co.uk	Berkeley Goldman DLA The Courtyard. 75a. Odsal Road. Bradford. BD6 1PN.

FOR ASSISTANCE, TELEPHONE ENQUIRIES OR INFORMATION USE THE ABOVE SHOWN EMAIL

OR TELEPHONE ON. 01274 730020. 01274 730021 01274 730022. 01274 739761